



Waverley Borough Council
Council Offices, The Burys,
Godalming, Surrey
GU7 1HR
www.waverley.gov.uk

To: All Members and Substitute Members of
the Overview & Scrutiny Committee -
Housing
(Other Members for Information)

Cc: Portfolio Holder for Housing

When calling please ask for:

Fiona Cameron, Democratic Services
Officer

Policy & Governance

E-mail: fiona.cameron@waverley.gov.uk

Direct line: 01483 523226

Calls may be recorded for training or monitoring

Date: 19 January 2018

Membership of the Overview & Scrutiny Committee - Housing

Cllr John Ward (Chairman)
Cllr Pat Frost (Vice Chairman)
Cllr Carole Cockburn
Cllr Patricia Ellis
Cllr Michael Goodridge

Cllr Tony Gordon-Smith
Cllr Denise Le Gal
Cllr Richard Seaborne
Cllr Liz Townsend

Co-opted Members from the Tenants' Panel

Miss Brenda Greenslade

Mr Adrian Waller

Substitutes

Cllr Maurice Byham
Cllr Mike Band
Cllr John Williamson

Cllr Jerry Hyman
Mr Terry Daubney

Dear Councillor

A meeting of the OVERVIEW & SCRUTINY COMMITTEE - HOUSING will be held as follows:

DATE: TUESDAY, 30 JANUARY 2018

TIME: 7.00 PM

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Members who are unable to attend this meeting must submit apologies by the end of Tuesday 23 January 2018 to enable a substitute to be arranged, if applicable.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance



INVESTOR IN PEOPLE

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Waverley Corporate Plan 2016-2019

Priority 1: Customer Service

We will strive to deliver excellent , accessible services which meet the needs of our residents.

Priority 2: Community Wellbeing

We will support the wellbeing and vitality of our communities.

Priority 3: Environment

We will strive to protect and enhance the environment of Waverley.

Priority 4: Value for Money

We will continue to provide excellent value for money that reflects the needs of our residents.

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
- is led by 'independent minded governors' who take ownership of the scrutiny process; and,
- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. MINUTES (Pages 7 - 16)

The Minutes of the meeting of the Housing Overview & Scrutiny Committee held on 14 November 2017 are attached, and Members are asked to confirm them as a correct record.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTES

To receive apologies for absence and note any substitutions.

Members who are unable to attend this meeting must submit apologies by the end of Tuesday 23 January 2018 to enable a substitute to be arranged, if applicable.

3. DECLARATIONS OF INTERESTS

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

4. QUESTIONS BY MEMBERS OF THE PUBLIC

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

5. HOUSING REVENUE ACCOUNT BUSINESS PLAN, REVENUE BUDGET AND CAPITAL PROGRAMME 2018/19 (Pages 17 - 32)

This report advises Members of the latest position regarding the Housing Revenue Account (HRA) for 2018/19 and the updated 30-year Business Plan and seeks approval of the 2018/19 budget.

The Housing Overview and Scrutiny Committee is requested to consider the proposals identified within this report and make any observations for consideration by the Executive.

Recommendation

It is recommended that the Housing Overview and Scrutiny Committee considers the proposals set out in the report and makes any comments or observations to the Executive.

6. MEDIUM TERM FINANCIAL PLAN 2018/19 - 2020/21 AND GENERAL FUND BUDGET 2018/19 (Pages 33 - 78)

This report outlines the latest General Fund Budget position for 2018/19. Members are reminded of the need to achieve savings throughout the three-year period covered by the Medium Term Financial Plan. Information is provided on the details of the provisional Local Government Finance Settlement 2018/19 and the Council's financial position following this.

Each Overview and Scrutiny Committee is requested, in the light of the significant budget shortfall in the medium term, to consider all of the proposals identified in this report and make any observations for consideration by the Executive.

Recommendation

It is recommended that the Overview and Scrutiny Committee

1. in the light of the significant budget shortfall, considers the proposals to balance Waverley's General Fund budget in 2018/19 as set out in this report and makes any observations to pass to the Executive; and
2. considers the draft capital programme and fees and charges and passes any comments and observations to the Executive.

7. HOUSING SERVICE PLAN 2018 - 21 (Pages 79 - 84)

This report presents the draft service plan objectives for the Housing Service in 2018/19 and through to 2021. The service plan sets new initiatives and reiterates the team's commitment to continuous improvement in service delivery. The Committee have an opportunity to discuss the objectives and to make observations to the Executive.

Recommendation

It is recommended that the Housing Overview & Scrutiny Committee:

1. Considers the draft Service Plans for 2018/19 and makes any observations to the Executive; and
2. Recommends that the Service Plans for 2018/19 are reviewed by the Heads of Services once the new Corporate Strategy is agreed.

8. WAVERLEY DRAFT HOUSING STRATEGY 2018 - 2023: STRATEGIC HOUSING AND DELIVERY (Pages 85 - 104)

This report introduces the document, 'Housing Need and Local Affordability Analysis', which is the background to the draft Housing Strategy for Waverley. The proposed Housing Strategy will set out our priorities and goals for the next 5 years. Views and comments are sought from the Housing Overview and Scrutiny Committee, as part of the consultation and development of the Strategy.

Recommendation

The Housing Overview and Scrutiny Committee is asked to consider and comment on the document, 'Housing Need and Local Affordability Analysis' and approve the appointment of members of the group to scrutinize the draft Housing Strategy.

9. TENANCY AGREEMENT REVIEW (Pages 105 - 108)

To inform the committee of the progress regarding the review of the tenancy agreement for Waverley tenants. The tenancy agreement is the contract between all tenants and the Council stating the roles and responsibilities of each party. The need to review the tenancy agreement was identified as an action in the Housing Service Plan 2017/18.

Recommendation

It is recommended that the Committee notes the revised project plan, and receives a report and recommendations at the March 2018 meeting, following the formal consultation with tenants.

10. HOUSING MAINTENANCE CONTRACTS PROCUREMENT UPDATE (Pages 109 - 116)

To advise the committee of the progress made against the project plan to procure a range of repairs and maintenance contracts for April 2019.

Recommendation

The Committee are asked to scrutinise the progress against the project plan and make any observations to the Executive.

11. OCKFORD RIDGE REGENERATION PROJECT - UPDATE (Pages 117 - 122)

To receive an update on the Ockford Ridge housing redevelopment.

Recommendation

To note the report.

12. COMMITTEE WORK PROGRAMME (Pages 123 - 138)

The Housing Overview & Scrutiny Committee, is responsible for managing its work programme. The work programme (attached) takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

Recommendation

The Committee is invited to consider the work programme and make any comments and/or amendments they consider necessary, including suggestions for any additional topics it may wish to add to the work programme.

13. EXCLUSION OF PRESS AND PUBLIC

To consider, if necessary, the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified at the meeting).

14. ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

Officer contacts:

Yasmine Makin, Graduate Management Trainee

Tel. 01483 523078 or email: yasmine.makin@waverley.gov.uk

Fiona Cameron, Democratic Services Officer

Tel. 01483 523226 or email: fiona.cameron@waverley.gov.uk